

**Bridgetown Curling Club
Request for Expressions of Interest
Replacement of Refrigeration System (Ice Plant)**

The Bridgetown Curling Club seeks Expressions of Interest (EOI) from qualified firms for the replacement of the refrigeration system, with an emphasis on an energy efficient design and low cost of operation & maintenance. Interested firms are invited to submit an EOI outlining how and why they are qualified to be considered to provide a future solution-based Proposal.

As a minimum, the EOI is to include the following:

- a) Cover page, showing proponent's name and address, the name of a contact person, and contact information.
- b) One page letter of introduction identifying the proponent and signed by the person(s) authorized to sign on behalf of the company.
- c) A brief one or two page summary of proponent's qualifications, specifically in regard to associated experience in refrigeration for curling rinks.
- d) Description of proposed design approach to determine the most efficient solution in regard to the type of refrigeration system and/or a general brief description of the recommended type of system for this application.
- e) A minimum of three (3) references including description of related experience in the proposed design, including the facility name, contact person, and contact information.
- f) Any additional information relevant to the Club's selection of qualified proponents, including brochures, testimonials, etc. may be included with the submission also (optional).

Please note that specific recommendations and/or pricing are not to be included in the EOI. The result of this EOI process will be to create a "short list" of firms who will be invited to respond to a formal Request for Proposals (RFP). Submissions will be reviewed by a selection committee and qualified firms will be invited to respond to the Request for Proposal (RFP).

Questions regarding clarification of this Request for EOI may be submitted in writing (only) to:

Mr. John McKeown
Email: jmckeown@gmx.net

The EOI submission should include five (5) copies in a sealed envelope clearly stating the company's name and be addressed to:

Bridgetown Curling Club
(Replacement of Refrigeration System)
c/o Town of Bridgetown
271 Granville Street,
Bridgetown NS B0S 1C0
Attention: Mr. Doug Bryant, President

**Note: Reception desk for delivery (only)
Phone: (902) 665-4637*

EOIs must be received no later than 2:00 pm (AST) on May 19, 2010.